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Hand –Out Exercise #7 for CIS 151

“Windows 7 new features”

1. What does Aero Shake do?

**Aero Shake minimizes all open windows except the one being shaken.**

1. How do you activate it?

**It is activated by shaking a windows.**

1. Is it useful?

**Yes, as it can help clear your screen to focus on a single window.**

1. Which page is this in the book?

**P 129.**

1. What does Jump List do?

**Jump List is a list of recently used items in a program.**

1. How do you activate it?

**It is activated by right-clicking a shortcut on the taskbar and Start Menu.**

1. Is it useful?

**It is very useful as you can open recently used items quickly such as recently opened folders or word documents.**

1. Which page is this in the book?

**P 129.**

1. What is Aero Snap? What does it do?

**Aero Snap is a tool in Windows Aero that allows you to snap open windows to the desktop, such as maximizing a windows.**

1. How do you activate it?

**It is activated by moving an open window to the edge of the screen.**

1. Is it useful?

**It is useful to isolate an open window to a portion of the desktop or for comparing multiple screens.**

1. Which page is this in the book?

**P 129.**

1. What is the notification Area Icon?

**A Notification Area Icon is an icon that appears in the notification area.**

1. How do you get to it?

**They are found in the bottom right of the screen by the system clock.**

1. List the Icon you can manage.

**A few of these icons include Volume Control, Action Center, Network Status, etc.**

1. Which page is this in the book?

**P 132.**

1. What does the magnifier do?

**Magnifier is a tool that allows users to enlarge a portion of the screen.**

1. You do you get to it?

**It can be accessed by clicking Start > Settings > Ease of Use > Magnifier.**

1. Do you lose some of your desktop space?

**You can lose space if you use it in Full Screen Mode, but do not if you are using Lens mode.**

1. How do you escape for magnifier mode?

**You can escape magnifier mode by pressing Windows + ESC.**

1. It is helpful?

**It is useful for reading small or hard to see text.**

1. Which page is this in the book?

**Could not find it in the book.**

1. What does pinning an application do?

**Pinning an application places applications on the taskbar or Start Menu**

1. How do you pin an application?

**You can pin an application by right clicking it and clicking “pin”.**

1. Is it useful?

**It is useful for saving applications that are used often for quick access.**

1. Can you pin a folder?

**You can pin a folder, but it is only pinned to the Quick Access menu in the folder tab.**

1. Which page is this in the book?

**P 129.**

1. What is Aero 3d Flip?

**3D Flip allows users to move between open windows like they are a stack of cards (similar to ALT+TAB).**

1. How do you get to it?

**You can use it by pressing Windows + TAB.**

1. How do you flip thru the windows?

**You can flip thought the windows by using the scroll wheel on the mouse.**

1. Is this cool feature useful?

**It is useful but somewhat unnecessary with ALT+TAB already existing.**

1. Which page is this in the book?

**P 128.**

1. What is the Peek feature?

**Peek allows users to view windows without opening them.**

1. How do you activate it?

**By hovering over the icon on the taskbar.**

1. Is it useful?

**Yes, as you can check windows without needing to open and minimize the window.**

1. Which page is this in the book?

**P 129.**

1. What is a Sticky Note?

**A sticky note is an accessory for Windows that allows for small “notes” to be placed on the desktop.**

1. How do you do it?

**Can be accessed by opening the Start Menu and opening the Accessories tab.**

1. Which page is this in the book?

**Could not find in the book.**

1. Do you lose your Sticky notes if you re-boot?

**Yes.**

1. How many views does the calculator allow?
2. What are the names of the views?

**The calculator has 4 views: standard, scientific, programmer, and data calculation.**

1. How do you hide the desktop icons?

**You can hide your desktop icons by right clicking the screen and choosing View then unchecking “show desktop icons”.**

1. How do you dock your taskbar to a different edge?

**You can change where to taskbar is docked in Windows 10 by going to Settings > Personalization > Taskbar and choosing the taskbar location drop down menu.**

1. Where do you like it best?

**I prefer the taskbar to be on the bottom.**

1. What happens if you hit ALT + Tab?

**I am presented with smaller screens displaying each of my open windows.**

1. How do you turn off UAC?

**To disable UAC in Windows 10 you go to Control Panel > User Accounts and click “change user account control settings” and move the slider to the bottom.**

1. How do you add a Gadget?

**You are no longer supported on any version of Windows due to security concerns.**

1. Go to Disk Management and change the drive letter from C: to the first letter in your name.

**Cannot do so as the D: drive is currently reserved for my disk drive.**

1. List the add-ons on your IE browser.

**I have no add-ons on my Internet Edge browser (rarely use it).**

1. Open WordPad. List all the extensions that are supported.

**Word Pad supports RTF, XML, TXT, DOCX, TXT (MS-DOS), and Unicode Text.**

1. Use the Black Box Recorder. Does it work as you expected?

**Can’t use it on Windows 10.**

What it useful?

1. Open 5 different applications and minimize them. Can you move and drag them in different position on the taskbar? What happens if you hit Windows key and 3? Windows Key and 1?

**I am able to move them to different orders on the taskbar and pressing Windows + 3 opens the third taskbar item and Windows + 1 opens the first taskbar item.**

Write a paragraph on your top new feature and how you would use them.

**My top most used feature for Windows 7 for me were the Gadgets until support was removed. I would use various Gadgets to monitor my PC and find where resources were allocated. One of them was a CPU monitor that allowed me to observe the usage of each of my 8 CPU cores as well as the overall temperature of my CPU. Another Gadget monitored my GPU usage and its temperature and clock speed. My third Gadget was a network monitor that displayed my wireless connection strength to my router and how much network data I had used.**